

### 2022 REGISTRATION FORM

Ages: 13-18

Winter Session: Jan 24th-Mar 19th

Please print neatly. If you are registering more than one student, please complete a separate form for each.

Student's Name: \_\_\_\_\_ Student's Birthdate: \_\_\_\_\_

Parent/Guardian Name(s): \_\_\_\_\_

Address: \_\_\_\_\_

Parent/Guardian Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please circle the class(es) your student is signing up for: The Play's the Thing Rap to Rock 101. Improv-tu

Move, Act, Play

Find Your Light

My Favorite Things

Entr'acte

**COURSE COST:**

Tuition: +\$225

Number of Courses: x \_\_\_\_\_

Family Discount: -\$25 (per class, per child) (2 or more children from the same family)

**TOTAL COST:** = \_\_\_\_\_

**PAYMENT:** A \$50 nonrefundable deposit is due with return of this completed form.

\_\_\_\_\_ **Charge my credit card (circle):** Visa MC AMEX Disc

CC#: \_\_\_\_\_ Sec. Code: \_\_\_\_\_ Exp: \_\_\_\_\_ / \_\_\_\_\_

Amount (circle): \$50 Deposit Full Balance Other: \_\_\_\_\_

\_\_\_\_\_ **Check enclosed, made payable to The Levoy Theatre**

BALANCE OF TOTAL COST DUE BY Monday, January 24th, 2022

Please return this completed form:

- by mail to The Levoy Theatre, ATTN: Learning at the Levoy, PO Box 678, Millville, NJ 08332 (Do not mail cash)
  - through email to [education@levoy.net](mailto:education@levoy.net)
- or in person to our Box Office (open Tuesday-Saturday 10 AM- 6PM)

## 2022 RULES AND REGULATIONS

**Conduct While Attending Classes:** At the Levoy Arts and Education Center, we work to maintain an atmosphere of care, respect, understanding, comradery, and enjoyment. However, the safety of all students, teachers, and staff comes first.

Proper participation and conduct by your child are expected and includes the following rules:

1. Respect others' feelings, property, and personal items.
2. Work with each other as a team.
3. Listen to your teachers.
4. No fighting, yelling, cursing, or bullying will be tolerated whatsoever.
5. Tell a teacher if someone/something is bothering or upsetting you.
6. Clean up after yourself.
7. Most importantly, have fun!

Our staff supervises all class activities and helps our students to resolve conflicts and problems as they come up. Behavioral redirection is seen as an opportunity for learning and approached accordingly. However, if a child continually disrupts the program or poses a safety risk to themselves or others, then a written behavioral notice will be sent home to the parent/guardian explaining the issue to be addressed. In the event that two written behavioral notices are sent home during the course of the class, the Levoy Theatre reserves the right to dismiss the child from the class without refund.

**Clothing:** Since our students will be participating in a variety of activities during the course of class, children must wear both comfortable and moveable clothing to class. T-shirts, shorts, sweatpants, sneakers with socks would all qualify as appropriate class attire. Sandals/flip flops are not permitted and pose a safety issue to those moving around the space. Bare or socked feet will not be permitted in class. Inappropriate clothing may result in the student sitting out from certain activities.

**Pick-up/Drop-Off & Dismissal:** Students must arrive to class via school bus or by being dropped off by an approved adult. Each day at the conclusion of the session, children will be dismissed to their parent/guardian or approved alternate. Your student will only be dismissed to the people you have listed on the application. The student will be signed out each day, unless otherwise noted. If you need to pick the student up prior to normal dismissal time, please notify the teaching artist or Education Director during that day's drop-off time and we will ensure the student is ready for you at your designated pick-up time.

***Rules and regulations continued on the next page.***

## 2022 RULES AND REGULATIONS (*CONTINUED*)

**Health & Safety:** Health and safety are always our top priorities. We will be implementing additional protocols to align with CDC and state directives. They include:

1. Daily screening during drop-off.
2. Staying home if you are feeling unwell.
3. Reduce class sizes.
4. Maintaining social distancing as directed by staff.
5. Not sharing any personal items, including pens, pencils, snacks, and water.
6. Wearing a face mask as instructed by teachers.
7. Keeping your hands to yourself.
8. Covering all sneezes and coughs with an elbow or a tissue.
9. Washing and/or sanitizing hands as instructed by the teachers.

The staff is taking additional health and safety measures, but in order for us to have the safest (and most fun) class experience, we will need students to follow these simple rules. If a student arrives sick, fails any screening, or begins presenting symptoms throughout the class, they will be sent home.

For a more comprehensive overview of The Levoy Theatre's COVID-19 procedures, please visit email [education@levoy.net](mailto:education@levoy.net) with any questions.

**Cell Phones & Electronics:** Cell phones and electronics are NOT allowed at The Levoy Arts and Education Center. If a cell phone or electronics are brought to class, it must be kept in the student's backpack, bag or pocket for the duration of the day.

If a cell phone or electronic is seen out, the student will first receive a warning. If the device is seen out a second time, the phone will be confiscated and returned to the parent/guardian at the end of the class.

If an emergency, familial, or health situation necessitates your student's access to a cell phone at any point during class, please let their teacher know and we will make necessary adjustments to make this possible.

By signing below you confirm that you have read and reviewed these rules with the student.

Parent/Guardian's Signature: \_\_\_\_\_

### 2022 EMERGENCY CONTACT FORM

Child's Full Legal Name: \_\_\_\_\_

**Primary Emergency Contacts:**

Parent/Guardian's Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

**Additional Emergency Contacts:**

Name 1: \_\_\_\_\_ Phone: \_\_\_\_\_

Name 2: \_\_\_\_\_ Phone: \_\_\_\_\_

**Drop-off/Pick-Up:**

Please list up to four people (other than yourself) who are authorized to pick up your child. All individuals must present a valid ID to pick up your child. If a person not on the list comes to pick up your child, your child will not be released. You must submit a signed letter if you would like to add anyone to this list in the future.

Name 1: \_\_\_\_\_ Relation: \_\_\_\_\_

Name 2: \_\_\_\_\_ Relation: \_\_\_\_\_

Name 3: \_\_\_\_\_ Relation: \_\_\_\_\_

Name 4: \_\_\_\_\_ Relation: \_\_\_\_\_

My child has our permission to sign themselves out and leave The Levoy Theatre unaccompanied at the end of each class day. Please check:  Yes  No

In consideration of my child participating in this Learning at the Levoy program, I on behalf of myself, my heirs, personal representatives, and all those claiming by or through me consent to, and so hereby discharge and release and forever hold harmless The Levoy Theatre Preservation Society, Inc. d/b/a The Levoy Theatre and their affiliates, sponsors, agents, servants, employees, assigns, successors, and heirs and any facility at which events are held, from any and all claims, actions, losses, damages, or expenses for personal or bodily injury (including death), and property lost or damage of whatever nature or cause, incurred by me (or my child) arises out of or any conjunction with my (or my child's) participation in the aforementioned event. I hereby consent that I am of legal age and have read and understand the contents of this consent and release.

I give permission for the above-mentioned student to attend class and workshops at the Levoy Theatre. I agree that the Levoy Theatre will not be liable if injury to the student occurs during the said class and/or time spent in the Theatre before and after class. In event of a medical emergency, Levoy Theatre has my permission to call for medical emergency assistance and if required, to allow my child to be transported to an emergency room by medical professionals. The Levoy Theatre will notify me or persons listed above if an emergency arises and what actions is being taken at that point.

Printed Parent or Guardian Named Above: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**2022 MEDICAL RELEASE FORM**

Name of Family Doctor: \_\_\_\_\_ Office Phone: \_\_\_\_\_

**List any information that you believe is pertinent to the instructors or medical emergency personnel.**

Allergies to medications: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other Allergies (bee stings, diet, etc.): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Special Needs or Other Comments**

Please alert us to any conditions that may make learning challenging for your student. All information is strictly confidential and allows us to provide the best experience for all students.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent signature: \_\_\_\_\_ Date: \_\_\_\_\_

## 2022 MEDIA RELEASE FORM

I hereby consent to the collection and use of my child's image by photography or video recording.

I acknowledge these may be used on the Levoy Theatre's website, in newsletters and publications as well as distributed to members or on social media.

I further acknowledge that my child's image may be used by the Levoy Theatre Preservation Society to promote the Levoy Theatre in the future. I consent to my child's inclusion in any streamed video performance event.

I understand that no personal information, such as names, will be used in any publications or online mediums unless my express consent is given.

Student's Name: \_\_\_\_\_ Parent/Guardian's Name: \_\_\_\_\_

Parent/Guardian's Signature: \_\_\_\_\_